

Selma City Schools System

School Health Services

Emergency Procedure Guidelines

The School Nurse or Team Leader assigned to each school and the school building administrator must as soon as possible at the beginning of each school year: assess, determine who, what, where and when these guidelines are implemented in the school's Emergency/Safety Plan. The safety plan shall be reviewed with all staff and distributed, then posted in designated places in the building. Revision and changes should be determined, revised, reviewed and posted as needed.

The Emergency/Safety Plan must address all special services classrooms and students (i.e., students with feeding tubes or tracheotomies and their supplies).

All assigned school staff involved with this plan must actively participate in all drills and document doing so.

The attached sheets include:

- Emergency Evacuation Plan
- Lockdown
- Hurricane Evacuation
- Emergency Medication Roster