

**Selma City Schools
School Health Services
EMERGENCY LOCKDOWN PROCEDURE**

School _____ Year _____

In an event of lockdown, the school-based nurse/designated person is responsible for the following, as it is possible:

- The school nurse/designated person will be in charge of taking the emergency medications, emergency equipment and supplies, and health plans to a designated safe place, if possible.
- The primary designated persons are:
 1. _____
 2. _____
 3. _____

Once 911 is on hand, emergency personnel shall be advised of any students with pre-existing health problems by the school nurse/designated person.

Initiated by: School Nurse: _____ date _____
Building Administrator: _____ date _____
Revised: By _____ date _____
By: _____ date _____